

STUDENT'S INTERNSHIP EVALUATION

Date: _____

Name: _____

Internship Organization: _____

Address: _____

Name and Title of Agency Supervisor: _____

Supervisor's Phone number: _____

Internship Faculty Advisor: _____

Briefly describe your internship agency's mission and organizational structure:

Please evaluate your internship experience addressing the following topics and questions:

I. Description of Internship:

A. Tasks:

Describe your centerpiece project and other tasks that enhanced your professional development and give an approximate percentage of time spent on these tasks. If you had tasks that did not contribute to your professional development, describe these tasks and approximate the percentage of time spent on them. To what extent do you feel you gained appropriate professional experience?

B. Products:

If you produced any reports, studies, analyses, or other written documents during your internship, please describe them and any presentations of them (to superiors, policy bodies, general public or others). You may attach a copy of any document (not considered confidential) you would like retained in your file for future reference.

C. Self-evaluation:

Based on your experience, what do you see now as your professional strengths? What skills and abilities do you feel need enhancing at this point in time?

II. Quality of Supervision and Support:

A. Supervision:

Did you have needed access to your supervisor? Was your supervisor effective and helpful in giving you information?

B. Support/Resources:

Did the agency provide resources and support appropriate to the tasks and activities expected of you? Did the agency pay a stipend to you?

C. Overall evaluation:

Would you recommend this agency to future interns? Why or why not?

III. Curriculum foundation and internship process: (use separate page please)

A. Curriculum:

Which specific graduate courses did you find helpful during your internship? In what way were they helpful?

B. Internship process:

Do you have suggestions for improving the process of securing an internship?
What would you recommend future students do to secure a good placement?

Your agency internship supervisor completes a separate evaluation form. Copies of both evaluations will be placed in your permanent file. You may review your supervisor's

evaluation by making an appointment with the MPA Internship Coordinator. A copy of this evaluation (but not the supervisor's evaluation of your performance) will also be made available to other students considering an internship with this organization.

RETURN YOUR EVALUATION TO THE MPA INTERNSHIP COORDINATOR.