

MPA Internship Learning Contract Outline of Expectations*

The following projects, tasks, and duties will constitute the internship experience for
_____ at _____
(student's name) (host agency)

Centerpiece project: Identify the centerpiece project. State the opportunity it affords to extend the student's professional development, managerial, analytical, and other relevant skills.

Managerial Skills Development: Identify other situations or projects selected to enhance the student's development of managerial skills.

* See attached EXPLANATION for more information on each section.

Analytical Skills Development: Identify other tasks or projects that afford the student to

utilize analytical skills.

Development of Professional Perspective: Identify situations, events, or opportunities the student will have to enrich his or her professional perspective.

Other Expectations:

Signatures:

(Student) (date)

(Agency Internship Supervisor) (date)

(Internship Faculty Advisor) (date)

Center For Public Administration and Policy, Virginia Tech